

Wildwood Community Association
Executive Meeting MINUTES
January 22, 2019; 7:00 pm (Bishop Pocock School)

Attendance : Erin Mitchell, Joel Miedema, Mark Planchot, Nicole Roe, Robin Mowatt, Danielle Proulx-Gaudet, Pat Hauser, Amy Josephson, Bailie Knowles, Chris Gillings, Myrnalyn Balzer

1. Call meeting to order @ 7:16 pm

- Chair - Robin

2. Approval/Adoption of the Agenda

- a. **MOTION to adopt the Agenda**

Danielle, Erin CARRIED

3. Approval/Adoption of Minutes – December 11, 2018

- a. **MOTION to table the acceptance of the minutes to the next meeting as they are unavailable.**

Danielle, Erin CARRIED

4. Old Business

- January Registration – how did it go?
 - Mid-season memberships were up compared to previous years
 - Cancelled programs - cardio kickboxing, kindersports, family games
 - Square reader - mixed results off 3-4 users, possible charging issue, combo debit/tap cards are fussy. Erin has used it before with much more success. Online registration may eliminate the need for it.
 - Mark told us about College Park Association who did all online reg'n with Paypal as provider. also discussed e-transfers if switch to affinity, or mail-in forms online
 - Needed copies of newsletter available for reference
 - For next time - fillable PDF available online prior to date (**JOEL**); if we get online working, then we won't need Square; could use a bit more space, more tables;
- Future Projects – any new ideas for 2019?
 - Wildwood park projects, ie basketball nets. Mark brought feedback from Parks Department. They toured the park and didn't find a problem with the monkey bars. The City plans to remove the basketball net in the spring. It is considered redundant due to the full court nets at the school. One option is to let that happen and plan something new, possibly in area by playground (SEE Handouts). Another would be to protest the removal.
 - Mark reviewed Rink Improvement Grant and Park Enhancement Application.
ACTION: Plan for Pat and Nicole to follow up with Mark about needed park improvements and they will present something to the community at February Fun Day.

5. New Business

- a. Newspaper Delivery – using Canada Post (investigation-Mark/Pat/Robin)
- Need is to access gated communities and apartments.
 - City Hall service; Mark has used recently for 26 cents per 1 one page unit, covers printing and delivery. We would need 1000 for missed addresses.

MOTION - For August newsletter, that we plan to do a single page delivery through Print Services at City Hall for a cost up to \$500 to target the gated communities and apartments.

Myrnalyn, Danielle CARRIED

6. Reports

- *President* – **vacant**
- Past President – Danya
- Vice President – Robin
 - House is SOLD and he plans to move out of neighbourhood.
- Treasurer – Erin
 - Move to new accounting system is not progressing well.
 - Bank balance is \$15,300
 - Upcoming expenses include instructors fees, Stay Safe program fees,
 - Insurance - due Jan 27th and March 1. Erin recommends we research and change our plan and provider. Probably too late for this year to make a change. Mark will have more information in the near future.
 - Pat will seek feedback from a resident about our insurance policy.
 - HAL insurance has a package that was developed for CAs
 - Still missing transfer payment from one community for basketball, also we owe SMBA for one additional league.
 - **MOTION to accept this report as presented. Amy, Myrnalyn CARRIED**
- Secretary – Amy
 - Family Games night didn't run. Bailie will cancel booking. Would be better to offer this program closer to the weekend.
- Indoor Coordinator (children/youth) – Patrick
 - Dance going ahead as a single class. 6 participants @\$40. Instructor cost is \$400. Bailie will look into booking to confirm gym time is booked efficiently.
 - Chinese cultural experience running at the same time as pickleball. Pat will work with Nicole to make the programs work together for the fun of all.
 - Mark reviewed grant information for Erin. \$460 grant approved, will be given at program end. Target is youth (age 10-18). Grant committee would like a report submitted.
- Indoor Coordinator (adult) – Nicole
 - Programs that ran were Shine (11), juggling (16), yoga (15) and (9)
 - ParQ forms were available and no one them filled out. For this program this was probably OK. More important for programs that target at-risk groups.
 - We will be more assertive about requiring compliance in the future.
 - The instructor from the Pickleball Club declined to instruct kids without goggles. We weren't aware of the issue beforehand. The parents made the decision to allow the kids to play without them. We will consider how to proceed in the future. Nicole is looking into better rackets.
- Communications – Jaimie /Joel
 - Reviewed traffic data from the website. Numbers are up in general. Joel would like to grow the social media aspect. Searches could indicate what people are looking for from our association and tie into future program planning.
 - Has developed a shortlist of commercial solutions for the online registration. the cheapest option is around \$750
 - Another option is add-ons for the website. May be a more cost effective option.
 - Some of the traffic is from other cities. Joel will add a reference to Saskatoon in the header for the website to help reduce confusion.
 - Mark and Joel will meet with College Park rep to discuss the system that they just set up.

- Newsletter – Robin
 - December delivery went well. great job everyone.
 - February - Newsletter time again. Won't be a meeting before it needs to be out, Robin requests that you sends him content. There is not as much programming so a pamphlet format may be appropriate. Robin will attempt to engage the members at larges to take over his position.

- Membership Coordinator – Kari
- Events/Social Coordinator – Danielle
 - Family Fun day - 1-3. Fire Pit, no sleigh ride, popup playground,
- Soccer Coordinator – Myrnalyn
- Basketball Coordinator – Tracy
- Rink Coordinator – Chris
- Facility Coordinator - Bailie
 - Feb 26,27 Bishop Pocock programs are cancelled.
 - She noted the cancellations and will follow-up on cancelling the bookings.
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- Community Consultant – Mark
- Members at Large –
 - Evan
 - Katherine
 - Kelly

7. Next regular meeting

February 26, 2019 ; 7:00 pm

8. Adjournment