

Wildwood Community Association

Executive Meeting MINUTES

March 26, 2019; 7:00 pm (Bishop Pocock School)

Attendance : Nicole Roe, Joel Miedema, Mark Planchot, Amy Josephson, Erin Mitchell, Katherine Skelton-Rogalski, Danielle Proulx-Gaudet, Myrnalyn Balzer, Pat Hauser

1. Call meeting to order @7:45pm

- Chair - Pat

2. Approval/Adoption of the Agenda

MOTION to approve the Agenda with additions. Danielle, Erin CARRIED

3. Approval/Adoption of Minutes – February 26, 2019

Minutes were not available, tabled to next meeting.

4. Old (and Ongoing) Business

- SUM Theatre
- Mark and Robin have been reviewing the history of our relationship with Lakeview. Our arrangement is to give SUM theatre \$250/year (one shared \$500 sponsorship). The location of the performance would alternate locations. Additionally, the host would provide treats for the audience.

MOTION to pay \$300 to SUM Theatre. Nicole, Myrnalyn CARRIED

- Extra Insurance Policy (Raynor)
- Robin and Mark reviewed this policy (dated 2002) and it appears to be duplicate coverage to our other policy.

MOTION to not renew this policy. Erin, Pat CARRIED

- Change of Banking
- Nothing current, Erin is waiting on the minutes of the previous meeting.

5. New Business

- a. Park Enhancement Project – review survey results
- Discussed list generated from Fun Day suggestion box
 - Joel read a letter from Bishop Pocock 'Student Action for a Sustainable Future' interested in increasing garbage and recycling options in the park. Pat will stay in touch and possibly invite them to a future meeting.
 - Maintenance issues can be separated and sent to Mark for followup.
 - Fitness equipment - see handouts
 - The committee supports new and extended pathways to connect the Bishop Pocock corner of Wildwood Park to the Wildwood School corner.
 - b. Community Parade of Garage Sales
 - Katherine noted that other communities do these, she would like to coordinate one for Wildwood. She will contact Lakeview for information to share

c. Revise newsletter advertising rates
MOTION to set the rates at:
Business Card Size single \$35 3 for \$95

6. Director's Reports

- Vice President – Robin
 - No Report

- Treasurer – Erin
 - Report as emailed.

MOTION to accept this report as presented.

Erin, Amy

CARRIED

- Secretary – Amy
 - No Report

- Indoor Coordinator (children/youth) – Patrick
 - One more date for Chinese Cultural Experience. Report will be submitted for grant approval.
 - Pat needs a cheque for the dance instructor.

- Indoor Coordinator (adult) – Nicole
 - Will take on the role of Facility Co-ordinator.
 - wrapping up winter programs. For spring has Shine (11), and Yoga (20)
 - Pickleball runs outdoors in the spring. It will move indoors again in the fall.

- Communications – Jaimie /Joel
 - The updated cost of the registration software will be \$12.80, rather than the projected \$150. At maximum useage it may cost \$120/year. We are unlikely to reach this useage level.
 - suggested to leave the registration open to catch any late entries
 - website traffic report circulated
 - Website - additional content requests include digital copies of the newsletters, meeting minutes, original logo file.

- Newsletter – Robin
 - No report

- Membership Coordinator – Kari
 - No report

- Events/Social Coordinator – Danielle
 - Fun Day went well considering the cold weather, especially the juggling and the pop-up playground.

- Soccer Coordinator – Myrnalyn
 - After transfers we will run three teams (U9 girls, 2 U7 boys)

- Basketball Coordinator – Tracy
 - No report

- Rink Coordinator – Chris

MOTION to service or repair the two snowblowers for a cost up to \$600 and if repairs excess that to buy new.

Erin, Nicole

CARRIED

- Facility Coordinator - Bailie
 - Emailed report

"Hi everyone,

I'm just emailing you to inform you that I'm going to be stepping down from this position and board. With 4 young kids and my new business venture, I find that those two things take up a lot of my time.

So everything should be booked until the programs are done in spring, and then you'll be able to start fresh with hopefully someone in this position. After a few days, I'll sign out of this account, so Mark, you might want to stay up on it.

It was a pleasure meeting you all and I'm sure I'll see you around the neighborhood. And maybe in a couple years, I'll be able to join again!

*Thanks,
Bailie"*

- Community Consultant – Mark
 - as emailed highlighting; Indoor Co-ordinator workshop (Nicole), IT summit.
 - Leisure Guide changes - see handout - moves to improve efficiency and distribution. New deadline for submissions will be June 18th. The target date period for bookings will be June 1-15th.
- Members at Large –
 - Evan
 - Katherine
 - Kelly

MOTION to accept these reports as presented.

Erin, Amy

CARRIED

7. Next regular meeting

April 30, 2019 ; 7:00 pm @ Bishop Pocock Library

8. Adjournment @ 9:35 by Amy