

# Wildwood Community Association

Executive Meeting MINUTES

June 25, 2019; 7:00 pm (Mr. Ribs)

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Attendance: Pat Hauser, Katherine Skelton, Nicole Roe, Erin Mitchell, Amy Josephson, Chris Gillings, Danielle Proulx-Gaudet, Joel Meidema, Mark Planchot, Robin Mowatt, Myrnalyn Balzer

**1. Call meeting to order @ 7:15pm**

- Chair - Robin

**2. Approval/Adoption of the Agenda**

**MOTION to approve the Agenda with additions Danielle, Erin CARRIED**

**3. Approval/Adoption of Minutes – May 28, 2019**

- These minutes were unavailable. Tabled to next meeting.

**4. Old (and Ongoing) Business**

**5. New Business**

- AGM Preparations – date, event content, pre-AGM budgets
  - 5:30 BBQ, 7:00 Registration
  - Content will include a bouncy castle and possibly the pop up playground, circus arts workshop.
  - All online registration - provide some laptops for public to work on. They could also pay by cheque or cash at that time.
  - The committee reviewed the proposed AGM agenda
  - Mark is in contact with C. Skinnider to attend.
  - Pat will chair with Mark doing the election.
- SUM Theatre – update?
  - All-Smiles Dental will be handing out toothbrushes.
  - Danielle has purchased mini-frisbees as a promotional item to distribute.
  - Heather will drop off SUM flyers for us to distribute.
  - July 15th - treatbag assembly at Danielle's house
  - Danielle will forward the information to Joel for promotion

**6. Director's Reports**

- Vice President – Robin
- Finance – Erin
  - Reviewed soccer transfer information with Myrnalyn
  - The committee reviewed the Projected Budget for the next year. Changes and additions were made. Erin will finalize and distribute to the committee.

**MOTION to increase the membership cost to \$15/family. Danielle, Nicole CARRIED**

**MOTION to eliminate the \$5 credit card fee and \$50 late fee. Erin, Nicole CARRIED**

- Secretary – Amy
- Indoor Coordinator (children/youth) – Patrick
- Indoor Coordinator (adult) – Nicole
  - Parks Canada Learn to Camp program - July 7 from 1-5 pm.
  - also planning to offer an Art program in the fall.
  
- Communications – Jaimie
- Website - Joel
  - Website will migrate to a new server in July.
  - Facebook advertising - used Garage Sale Day as a trial for increasing views with targeted advertising. Results were positive. Joel will use the same for upcoming SUM theatre and Learn to Camp programs.
  
- Newsletter – Robin
  - Reports that he is drafting the next newsletter. He has received the fall program information and will add the AGM details.
  - The deadline for submissions is mid to late July.
  - Online registration will be running by August 15th.
  - Canada Post delivery was discussed.
  
- Membership – Kari
- Events/Social Coordinator – Danielle
- Soccer Coordinator – Myrnalyn
  - As Rosewood is short on storage space we will store their balls in the second shed.
  
- Basketball Coordinator – Tracy
- Rink Coordinator – Chris
  - a rink work bee is upcoming. Chris will also add shelves to the second shed.
  
- Facility Coordinator - Vacant
- Community Consultant – Mark
  - Volunteer Appreciation Event survey is available for feedback.
  
- Members at Large –
  - Evan
  - Katherine
    - Thanks to everyone for the assistance with the Garage Sale event. She asked Joel to remove the map from the website and to add a link to the Society for Community Living to donate leftover sale items.
  - Kelly

**MOTION to accept these reports as presented.**

**Danielle, Erin**

**CARRIED**

**7. Next regular meeting**

**Pre-AGM - August 20th @ 7 pm - Mr. Ribs Restaurant**

**8. Adjournment**

- **MOTION to adjourn made by Chris at 9:52 pm**