

Wildwood Community Association

Executive Meeting Agenda

February 25, 2020; 7:00 pm (Bishop Pocock School)

MINUTES

Attendance (quorum = 5)

√	Patrick Hauser		Nicole Roe		Tracy Zhang	√	Mark Planchot
	Tina Frerichs		Derek Stampe	√	Myrnalyn Balzer		
	Amy Josephson		Chris Gillings	√	Katherine Skelton Rogalski		
√	Erin Mitchell	√	Danielle Proulx-Gaudet	√	Joel Miedema		

Chair – Pat; Minutes – Mark

1. Call meeting to order

- Quorum of 5 met so meeting was called to order at 7:10 pm

2. Approval/Adoption of the Agenda

- **MOTION:** Accept agenda as presented. Moved by: Danielle; Seconded by: Myrnalyn; CARRIED

3. Approval/Adoption of Minutes – January 2020

- **MOTION:** Accept minutes as provided. Moved by: Katherine; Seconded by: Myrnalyn; CARRIED

4. Guest

- Councillor Dubois
 - Provided an update on a variety of civic issues impacting Saskatoon.

5. Old (and Ongoing) Business

- a. Programming online evaluation form
 - Online reporting has been completed for the fall.
 - **ACTION:** Joel to gather feedback again in the last week of March (for winter program season).
- b. February 2020 WCA newsletter
 - Newsletter completed by Derek and distributed before March 3rd in person registration.

6. New Business

- a. Insurance
 - Erin & Nicole have now completed a review of the insurance the WCA has through Rayner (2 million dollar general liability insurance and property insurance). After comparing costs and value, it was decided that a move to the Cooperators is a better option (approximately \$400 per year less for the same insurance).
 - **ACTION:** Erin to share a copy of the insurance policy with Mark (prior to April grant period).

- b. Governance Documents
 - Joel is working on revising the current bylaws so they are ready to be ratified for the September AGM.
 - **ACTION:** Joel to email out draft document prior to the March meeting.
- c. Jane's Walk (May 3rd, 2020)
 - Pat reminded the group that Jane's walks are planned for May 3rd and could be a good opportunity to bring residents out to meet each other and to learn a bit more about the history of Wildwood and what the WCA is about. There is currently no one to lead this walk, but an advertisement will be put up on the website to see if there is interest to run a walk in 2021.

7. Reports

- *President* – Patrick
 - Nothing to report
- *Vice President* – Tina
 - Nothing to report
- *Treasurer* – Erin
 - Chequing account has now been set up at TCU and accepts etransfers. Scotiabank account will be closed eventually
 - Review of current financials – excluding \$1,600 in account receivables, WCA has approximately \$2,100 in profit since June 2019.
 - Has sent out invoices for basketball players received from Warman Community Association – but has not received any reply yet. This organization is not connected to the Community Associations within Saskatoon, but if needed, should be able to be reached through SMBA.
 - **ACTION:** Erin to follow up again and let Mark know if she needs help reaching the group.
- *Secretary* – Amy (*absent*)
- *Indoor Coordinator (children/youth)* – vacant
- *Indoor Coordinator (adult)* – Nicole (*absent*)
- *Communications* – Joel
 - Joel reviewed submitted report (attached)
- *Newsletter* – Derek (*absent*)
- *Membership Coordinator* – Vacant
 - Katherine attended Membership Drive meeting coordinated earlier in February (details below)
- *Events/Social Coordinator* – Danielle
 - A number of the tasks for this March 3rd DIP event have been confirmed:
 - Emmanuel Baptist Church (providing cookies for volunteers)
 - Will be purchasing Tim Hortons & hot chocolate
 - Burn permit approved for fire pit
 - Cardboard playground and circus arts cannot make the event
 - Event runs 1-3 pm (March 1st), with set up at 12:30 pm.

- Soccer Coordinator – Myrnalyn
 - Spring registration has begun, and will include in person registration on March 1st.
 - Will likely be offering a U7 and U9 team, and transfer U5 players to Rosewood CA.
 - Fee of \$85 per player set for both U7 and U9 levels.
- Basketball Coordinator – Tracy (*absent*)
- Rink Coordinator – Chris (*absent*)
 - Issues regarding power to warm up shack. Will investigate costs and send out an evote if repair amount exceeds \$300.
- Facility Coordinator – Nicole (*absent*)
- Community Consultant – Mark
 - Reviewed updates shared in submitted report (attached)
 - With recent approvals of the 2020 and 2021 City operating budgets by City Council, there are a few changes in annual Community Association grants to note:
 - Annual Operating Grant – there is an increase of \$100 in 2020 and 2021 (each year).
 - Using the most current Canada Census information, Cost As A Barrier (CAAB) amounts have now changed for a number of Community Associations in Saskatoon. For WCA, this means there will be an increase of \$782 for the reporting period starting April 1, 2020 to March 31, 2021. In April 2020, WCA should submit a claim for the \$1,281 allotment (next April the claim will rise to \$2,063).
- Members at Large – Katherine
 - Attended the Membership Drive meeting coordinated by Mark and the Membership Coordinator from Briarwood CA. The meeting involved going through the process the Membership Coordinator follows when planning the drive – including the information shared with residents, how to collect membership fees, and how to coordinate volunteers willing to do routes within the drive.
 - The best way to do this drive would be to form a subcommittee to create the information package, and then coordinate a drive to take place in August 2020 (before political campaigning begins in Sept/Oct).
 - **ACTION:** Plan to bring this to March 2020 meeting where a subcommittee can be formed.
- **MOTION:** To accept all executive reports as presented. Moved by: Myrnalyn; Seconded by: Danielle; CARRIED

8. Next regular meeting

March 24, 2020 ; 7:00 pm

9. Adjournment

- **MOTION:** To adjourn meeting at 9:04 pm. Moved by: Danielle