

Wildwood Community Association

Executive Meeting Agenda

Date & Time: April 28, 2020 @ 7:00 PM

Location: Bishop Pecoek School, Science Room **ZOOM**

(March 2020 WCA Board meeting was cancelled)

Attendance : Patrick Hauser, Derek Stampe, Bev Dubois, Amy Josephson, Katherine Skelton Rogalski, Nicole Roe, Mark Planchot, Joel Meidema, Chris Gillings, Myrnalyn Balzer, Amy Josephson, Erin Mitchell, Danielle Proulx-Gaudet

1. Call to Order @7:12
2. Welcome and Introductions – as needed
3. Approval/Adoption of this Agenda
 - Motion to approve the agenda with the addition of Councillor Dubois to reports. Nicole, Danielle CARRIED
4. Approval/Adoption of Previous Minutes –
 - January minutes (Tina), February 2020 meeting (Mark)
 - The committee noted that the highlighted action items were nice.
 - Can list old action items under old business
 - 2019 minutes, all up to date?
 - ACTION = Amy will follow up and ensure the records are up to date.

MOTION to approve the unadopted previous minutes. Myrnalyn, Erin CARRIED

5. Old (and Ongoing) Business
 - Programming Online Evaluation Form - didn't do a second one as not much of a season this year. We will table this issue until fall.
 - Membership drive - form subcommittee.
 - ACTION = Mark and Katherine will get together and share information. Katherine will share her information with the committee.
6. New Business
 - Updating Governance Document (for approval at next AGM) – Joel
 - highlighted information sharing issues, discussed reasons for setting limits. 7 years would be consistent with our financial auditing.
 - ACTION = Mark will send a list of time limits from other associations fyi
 - ACTION - Joel will edit and resend the draft, we can hold an e-vote or bring it to the next meeting.
 - leave in vacant positions, hope to fill in the future, list in our communications as empty
 - Supervision for teams at schools – Nicole
 - highlighted an incident involving an intoxicated person who came into Wildwood school and there was conflict with the youth and parents who were coming in for programming. The situation was dealt with by the caretaker and an ambulance crew who were summoned. Nicole spoke with the school, Mark will also follow-up, in the future we will add egress points and situational awareness to briefing for coaches.
 - Scavenger Hunt Idea – Nicole

- a former board member, Doreen Bradford, is heading this up. Discussed prizes and decided on 4 x \$25. Pat shared the prospective list of locations, board members can send additional items to nicole. She will check that people are aware and have willingly participated. Suggest we add a comment about 2m physical distancing to the information.

- ACTION - Nicole will work with Doreen on this. Send her any additional information.

MOTION to purchase up to \$100 of gift cards for scavenger hunt prizes. Joel, Nicole CARRIED

- Grant Deadlines – Mark
 - Shared with Erin and Pat
- Booking COS and school space – Mark
 - All bookings cancelled at the end of June, school use in summer is assumed to also be cancelled, fall bookings assume business as usual until closer to the time.
- Next Newsletter
 - Shall we produce a summer newsletter? The committee agreed that it would be a good way to share information. Derek reported that the turn around time can be as short as a week for printing. Also discussed online delivery. Content suggestions were : a survey on online or paper preferences, fall membership drive, agm in september, COVID information and response.

7. Director's Reports

- President – Pat
 - No report
- Vice President – Tina
 - No report
- Councillor Bev Dubois
 - News from Council - decided that core services will go ahead (street sweeping, pothole repair, lead water line replacements are on hold). Some other municipalities are going to a 0% mill rate and reworking their budgets. The city of Saskatoon will keep the status quo to keep the city moving and people working. They decided that community gardens will proceed. The May 3 household hazardous waste day has been cancelled. The City supports the provinces 'Reopen Saskatchewan' plan but will keep the closures and protocols they already have in place. They will have city employees present in public areas as ambassadors to answer questions and remind people of the 'rules'.
 - Question about garbage pickup date changes - Waste management decided to move to biweekly collection however council had voted on weekly collection for the summer season. They voted last session to keep the weekly garbage pickup. Compost yards will open in May, green carts pickup is May 7th.
 - Question on deferral of property taxes? The city has reserves and the current budget has a large deficit.
- Finance – Erin
 - Reviewed reports emailed to the board.
 - Myrnalyn has a refund cheque from a soccer tourney that was cancelled. She will drop that off in Erin's mailbox.

- Erin requested newsletter information from Derek to invoice the advertisers.
- Question about Kidsport soccer fees? Erin hasn't checked the mailbox lately. Mark will contact kidsport. If there is a cheque, then Erin won't process it until we hear from Kidsport.

MOTION to accept this financial report.

Nicole, Amy

CARRIED

- Secretary – Amy
 - no report
- Indoor Coordinator (children/youth) – *Vacant*
 -
- Indoor Coordinator (adult) – Nicole
 -
- Website & Communications – Joel
 - Reports as emailed
 - Comment regarding website traffic - we now has a years worth of data so can now compare to a previous year
- Newsletter – Derek
 - As discussed above
- Membership – *Vacant*
- Events/Social Coordinator – Danielle
 - No report
- Soccer Coordinator – Myrnalyn
 - Season cancelled and fees have been refunded
 - Interest in summer soccer has previously been low in Wildwood
 - Fall season starts in October.
- Basketball Coordinator – Tracy
 - No report
- Rink Coordinator – Chris
 - report for draft operating grant.
- Facility Coordinator - *Vacant*
- Members at Large – Katherine
 - Interest in holding another Community Garage Sale, however uncertain about COVID restriction effect.
- Community Consultant – Mark
 - April report circulated
 - Looking into virtual training sessions, especially for indoor coordinators due to changes for Covid
 - Sending weekly updates - Joel is utilizing the content for Facebook and the website.
 - Could consider CAB monies for paying instructors for virtual classes.

ACTION - Add virtual classes to the May agenda.

MOTION to accept these reports as presented.

Amy, Erin

CARRIED

**8. Next regular meeting – May 2020 (4th Tuesday of the month)
(7 PM @ VIA ZOOM)**

9. Adjournment @ 9:05 pm