

**Wildwood Community Association**

Executive Meeting MINUTES

**May 26, 2020 @ 7:00 PM**

Location: Online via **ZOOM**

---

**Attendance : Patrick Hauser, Bev Dubois, Nicole Roe, Mark Planchot, Joel Meidema, Erin Mitchell, Danielle Proulx-Gaudet, Myrnalyn Balzer, Katherine Skelton Regalski, Chris Gillings**

**1. Call to Order @ 7:05 pm**

- 2. Welcome and Introductions** – as needed
- Pat welcomed everyone to the ZOOM call.

**3. Approval/Adoption of this Agenda**

**Motion to approve the agenda with no additions. Joel, Nicole CARRIED**

- 4. Approval/Adoption of Previous Minutes** February 2020 meeting (Mark)
- January minutes (Tina) - 2019 minutes, all up to date? (Amy)
  - January and February minutes were approved in April, however April minutes are not available.

**ACTION - Pat will follow up with Amy to make sure we are up to date.**

**MOTION to approve the unadopted previous minutes. Joel, Nicole CARRIED**

**5. Old (and Ongoing) Business**

- Updating Governance Document (for approval at next AGM) – Joel, a couple updates

**MOTION to adopt our new governance documents and begin using them effective today.**

**Joel, Erin CARRIED**

- Scavenger Hunt Idea – Nicole – following up
  - 3 submissions on the first weekend. Prize (Indigo gift cert) was awarded to a family. No other entries. Joel noted almost 50 downloads of the form. Hopefully people are just taking their time with it. Will run to end of June. Update at next meeting

**ACTION - Joel will update the form to include a Team name to help with promotion and preserve anonymity. Nicole will contact the prize winner to find out how we can recognize them.**

- Booking COS and school space – Mark (Fall programming in June)
  - Nothing definite from the schools yet. Mark will update as he gets the information.
  - June 8 - Leisure Guide info deadline - needs a small blurb (Nicole).
  - suggests planning for online programming or socially distant options, can use CAB to supplement and help build a following again. May need a later start date, October?
  - Discussion about booking soccer gym times.

**ACTION - Myrnalyn will send Nicole the dates and times that she will need for soccer, assuming things go ahead as usual. Right now, the school division booking window for historical bookings starts June 15.**

- Discussion about how to get ParQ forms filled out for online classes.
- 2 different charging models are developing. One is fees are kept the same, the other is free or very low fees. Nicole asked people to consider what we would like to do.
- Next Newsletter – August (week turnaround, to ensure current info)
  - Plan to go ahead with fall BBQ event in September, if possible. Follow provincial guidelines, Virtual AGM's are allowed, ISC has changed the regulations. Date will be September 2nd. Table until next meeting.
  - AGM - Membership drive - Other?
- Membership Drive – meeting in May (Mark and Katherine to set up) Katherine scanning

and sending the resources

**ACTION - Subcommittee set - Mark, Katherine, Pat - will customize the membership drive documents to Wildwood specifications and develop a package to present to the committee.**

## 6. New Business

- MAY Virtual YOGA??
- Drive-in movie event??
  - Option for partnership as price tag is high, possibly Centre mall, Rosewood CA.
  - Sasktel Centre is setting up a drive in in their parking lot, other large parking lots in the CA are Costco, Emmanuel Baptist church,

**ACTION - Danielle will follow up with Armed with Harmony (Tristan) about the details for a Drive-In Movie event. Mark will pair Danielle with the Rosewood CA.**

- Fall Programming

## 7. Director's Reports

- President – Pat
  - o Great job to everyone on the hard work this month.
- Vice President – Tina
  - o No report
- Councillor Bev Dubois
  - o City Councillor Report - highlighted June 7<sup>th</sup> for hazardous household pick up
  - o Drive-In movies @ Agar Corner - Bev has forwarded the information and will help out if we would like.
  - o Parking meters have been reinstated. Street sweeping is underway, will finish in July.
  - o Council voted to raise the speed limit through the swale on McOrmond Drive by 10 km/hr.
  - o Looking into adding plexiglass screens to buses and going back to front loading and charging fares.
  - o Playgrounds - understands that there is frustration in the communities but council hasn't had any discussions about opening them soon.
- Finance – Erin
  - o Reviewed reports screen shared with the board.
  - o The year shows a loss (\$-2300) because of the monies that were refunded for programs cancelled and teachers were still paid. Mark shared that other CAs are in a similar situation. Some of that loss was reclaimed through CAB. There is also still an outstanding soccer cheque. Next month's report will reflect the CAB grant.
  - o Concerned that Scotiabank allowed Paypal to remove fees. They shouldn't have done that under two-to-sign. Covid and their physical move has made them hard to contact.
  - o Discussion about continuing to use Paypal to process credit cards for payment. Tabled for a future meeting.

**MOTION to accept this financial report.**

**Danielle, Nicole**

**CARRIED**

- Secretary – Amy
  - o no report
- Indoor Coordinator (children/youth) – *Vacant*
  - o No report
- Indoor Coordinator (adult) – Nicole
  - o As discussed above
- Website & Communications – Joel
  - o report as emailed.

- Newsletter – Derek
  - No report
- Membership – *Vacant*
  - No report
- Events/Social Coordinator – Danielle
  - Drive-in as discussed above
- Soccer Coordinator – Myrnalyn
  - No report
- Basketball Coordinator – Tracy
  - No report
- Rink Coordinator – Chris
  - Thanks to Mark for work on rink operating grant
  - Lawnmower - will address in the fall (September)
- Facility Coordinator - *Vacant*
  - No report
- Members at Large – Katherine
  - No report
- Community Consultant – Mark
  - Report as circulated by email.
  - CA Grants Approval Letter - Total of \$5,681.00 approved from 4 grants. Details in letter.
  - Highlights : training has been cancelled, look for webinars in the future.

**MOTION to accept these reports as presented.**

**Myrnalyn, Erin CARRIED**

8. **Next regular meeting – JUNE 23/2020 @ 7 PM VIA ZOOM)**
9. **Adjournment**
  - **MOTION to adjourn made at 8:38 pm by Pat.**