

# Wildwood Community Association

Executive Meeting **MINUTES**

**June 23, 2020 @ 7:00 PM**

**Location: Online via ZOOM**

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**Attendance : Amy Josephson, Nicole Roe, Pat Hauser, Mark Planchot, Erin Mitchell, Joel Meidema, Bev Dubios, Danielle Proulx-Gaudet**

- 1. Call to Order @ 7:15 pm**
- 2. Welcome and Introductions – as needed**
  - Pat welcomed everyone.
- 3. Approval/Adoption of this Agenda**

**MOTION to approve the agenda with no additions.**

**Danielle, Nicole**

**CARRIED**

- 4. Approval/Adoption of Previous Minutes**
  - April and May minutes are not yet adopted.

**MOTION to approve the April minutes.**

**Nicole, Erin**

**CARRIED**

**MOTION to approve the May minutes.**

**Danielle, Nicole**

**CARRIED**

## **5. Old (and Ongoing) Business**

- Governance Document – Updated for AGM
  - Joel has placed them online to the website for reference.
  - This topic can be removed.
- Scavenger Hunt Update
  - Event is over, the last draw was done yesterday. 5 submissions in total but there were a lot of Facebook likes and traffic drawn to the Association.
  - Next time, recommend doing a draw at the beginning and end. Middle was a bit of a lull, could shorten the time frame, break the list up into subsets, post team photos of winners.
  - This topic can be removed.
- Summer WCA Newsletter (August)
  - follow up as needed, no new info for now.
- Fall Programming Update – Options? Bookings?
  - June 15th date was not ready. New timeframe is June 29th start (historical bookings). Suggestion (from the City) is to book October to December and leave September to work out kinks in the system.
  - Also re-evaluating the date to get info for programming in
  - Art Exploration - online only. Instructor is doing well with this format. Caps class size at 10. Increases cost due to supplies provided.
  - Zumba and other adult class only get insurance
  - Soccer - Assume it will go forward, Myrnalyn has requested gym times.

- Basketball - No information from Tracey, Mark shared that SMBA is looking at a different system that may cause big changes.

## 6. New Business

- Drive-In Movie – Danielle
  - spoke with contact
  - Theatres are opening, may affect licensing, will affect audience.
  - Mark asked if Leisure Centers parking lot would be available, no response yet, can follow up if we want.
  - The feeling from the committee is to wait until we can do a 'Movie in the Park', post-COVID as a bigger event.
  - This item is tabled until the new year, plan for late spring, early summer event.
- Membership Drive – Katherine & Pat
  - The committee looked over the prepared docs. Pat requested feedback, Mark suggested adding a membership form, committee prefers a url link to the registration page.
- AGM – planning
  - Date is September 2nd, but we could push it back up to the end of October (by the bylaws).
  - discussion about whether this would include in-person registration, if we change the dates, when we should do a pre-AGM meeting. Tabled for now.

**ACTION Nicole will create a booking at either school on September 2nd for the AGM.**

## 7. Director's Reports

- President – Pat
  - As above, will continue to work on membership documents.
- Vice President – Tina
  - report as emailed.
- Councillor Bev Dubois
  - Phase 4 openings are rolling out in next few weeks. Information from the province has been rushed, City has been reacting as they can.
  - 2 Outdoor pools will open July 1, all paddling pools in mid July.
  - Virtual town hall, 7-8 on Thursday. Joel shared information.
- Finance – Erin
  - Screenshared reports, promised to email them to the board.
  - Potential changes to the basketball program may affect our profit/loss (+\$3000 this year)
  - Total profit for the year is almost \$4000.
  - Mark asked about next year's projected budget. Erin asked for any information that co-ordinators have before the July meeting. She will prepare a draft for then.

**MOTION to accept this financial report.**

**Joel, Amy**

**CARRIED**

- Secretary – Amy

- No report
- Indoor Coordinator (children/youth) – *Vacant*
  - Dance instructor is still available, Pat will prepare info for Erin
- Indoor Coordinator (adult) – Nicole
  - Bookings are open in the parks for events after July 31st.
  - Jive dancing - interest from instructors, uncertain how to go ahead under COVID
- Website & Communications – Joel
  - Questions about restrictions for juggling class in the fall. Nicole discussed fitness class restrictions, Tabled for July meeting.
  - report as emailed.
- Newsletter – Derek
  - No report
- Membership – *Vacant*
  - No report
- Events/Social Coordinator – Danielle
  - as above
- Soccer Coordinator – Myrnalyn
  - No report
- Basketball Coordinator – Tracy
  - No report
- Rink Coordinator – Chris
  - No report
- Facility Coordinator - *Vacant*
  - No report
- Members at Large – Katherine
  - No report
- Community Consultant – Mark
  - Report as circulated by email.
  - Highlights : as above

**MOTION to accept these reports as presented.**

**Danielle, Nicole**

**CARRIED**

**8. Next regular meeting – JULY 28 (4<sup>th</sup> Tuesday of the month)  
(7 PM @ ZOOM)**

**9. Adjournment**

- **MOTION to adjourn made at 8:42 by Pat.**