

Wildwood Community Association

Executive Meeting MINUTES

November 24, 2020 @ 7:00 PM

Location: Bishop Pecoek School, Science Room 

Attendance : Patrick Hauser, Tina Marie, Serina Gersher, Amy Josephson, Nicole Roe, Mark Planchot, Joel Miedema, Chris Gillings, Myrnalyn Balzer, Erin Mitchell, Danielle Proulx-Gaudet

1. Call to Order @7:11pm

2. Welcome and Introductions

- Councillor Serina Gersher joined the meeting and welcomed the Wildwood community to Ward 8. She encouraged everyone to reach out with any questions and concerns. Promoted 'Coffee with Your Councillor' events, monthly updates from council decisions (wardeight.ca). Asked after our expectations from her, we will continue to include her on the monthly agenda.
- The board went around the table and did introductions.

3. Approval/Adoption of this Agenda

- Motion to approve the agenda with any additions. Nicole, Erin
CARRIED

4. Approval/Adoption of Previous Minutes – October 27, 2020

- Minutes were shared immediately prior to meeting, people hadn't had adequate time to review. Tabled for next meeting.

5. Old (and Ongoing) Business

- Any missing Minutes?
 - September meeting minutes, AGM minutes haven't been distributed yet.
- Newsletter for December 2020
 - Pat has the info from Derek, he is preparing to go forward, will touch base with people for content, draft to come soon.
- Social Media posts to the website - Policy Governance Document - Joel
 - draft circulated to the Board, plan to link to the policy on the website and Facebook page.
 - discussion about separating the policies from the bylaws and articles to help people understand approvals

ACTION for Joel to separate policies into web versions that are individually viewable on the website.

MOTION to accept this Social Media Governance Policy as circulated. Nicole, Erin CARRIED

6. New Business

- Programming & Cost as a Barrier update – Nicole and Mark
 - New grant from the city to recoup new rental costs that CAs have under new COVID restrictions, application form has been shared, recommends using funds as they are available now

- CAB - \$2060 available, some of the requested CAB monies aren't needed because people are joining programs late after they have started.

- **Rink Signage - from COS – Mark and Chris**

- City has shared a document for rink protocols, sent earlier in month for review, chloroplast sign from City is also coming soon

ACTION Chris will improve signage inside shack about mask wearing, create a sanitizer station, limits on numbers of people inside the building.

- **Meeting in December 2020? (4th Tuesday is December 22, 2020)**

- virtual escape room? - will keep in touch via email. Serina to share info with Danielle

7. Director's Reports

- President – Pat

- Praised the group for being active, enjoying the rink - potential for separating public skating and hockey times

- Vice President – Tina

- Snow blowing party - quite far reaching, became CBC interview
- Suggests promoting Snow Angel programs in newsletter, increase community connection, mental health support, food hamper programs.

- Councillor Serina Gersher

- Shared a motion coming forward to council about a fund of federal dollars focused on outdoor winter activities during COVID.
- Budget deliberations upcoming in beginning of December
- Information report on timeline for residential snow removal is on agenda for upcoming council meeting. Discussion of snow clearing concerns - recommended calling customer call centre or herself to report issues, oversights.

- Finance – Erin

- Reviewed details with the board.
- Quiet month - instructor payments, refunded chair yoga participants, some rink reimbursements outstanding, \$632 CAB funds bespoke, passed accountant review of last years books (report for City due end of October)

MOTION to accept this financial report.

Erin, Danielle

CARRIED

- Secretary – Amy

- No report

- Indoor Coordinator (children/youth) – Vacant

- No youth programs running

- Indoor Coordinator (adult) – Nicole

- Late registrations coming in, running Shine and Yoga. Yoga can go online but Shine will stop if Covid Shutdown occurs.
- January programs - Art Exploration (grant for instructor fee may cause fee change), Yoga, Shine, Circus Arts (issues with 2m vs. 3m distancing)

ACTION - Mark to follow up with Joel and Nicole about distancing guidelines and recommendations for Circus arts participants.

- Website & Communications – Joel
 - Report as circulated, also survey results.
 - Very active on Facebook this month with winter storm
- Newsletter –
 - position vacant, as discussed above
- Membership – *Vacant*
 - No report
- Events/Social Coordinator – Danielle
 - No report
- Soccer Coordinator – Myrnalyn
 - Outstanding payment for Rosewood (\$100), waiting on a couple of contacts to continue with winter session (might be \$200 more coming in), masking rules for kids are a challenge, possible that the winter session will be cancelled (indoor).
- Basketball Coordinator – Tracy
 - No report
- Rink Coordinator – Chris
 - Rink ice is in, concerns about time constraints on volunteers for enforcing COVID restrictions at the shack, impacts enjoyment.
 - Discussion about logistics for opening shack vs policing.

ACTION Chris, Pat, and Tina to continue discussion

- suggests a blurb in the newsletter for recruitment of helpers

ACTION Joel will give Chris access to the social media platforms to broadcast for pleas for help, flooding dates, etc. to improve community engagement.

- Members at Large – Katherine
 - No report
- Community Consultant – Mark
 - Report as circulated by email.
 - Highlights : Kudos to Board for hard work

MOTION to accept these reports as presented. Erin, Myrnalyn

CARRIED

8. Next regular meeting –TBA based on offline discussion

9. Adjournment

- **MOTION to adjourn made at 8:47pm by Amy.**