

Wildwood Community Association

Annual General Meeting Minutes

September 16, 2020; 7:00 pm (Bishop Pocock School - Outdoor Rink)

1. Call meeting to order @ 7:18 pm

- a. Chair Patrick Hauser - welcomed all attendants and identified that quorum was achieved

2. Approval/Adoption of the Agenda

- a. **MOTION** by Erin Mitchell to approve the Agenda as presented, seconded by Chris Gillings. **CARRIED**

3. Approval/Adoption of Previous AGM Minutes – September 2019

- a. 2019 AGM Minutes were distributed to the membership for review. No issues were identified.
- b. **MOTION** by Danielle Proulx-Gaudet to approve these Minutes, seconded by Erin Mitchell. **CARRIED**

4. Business Arising from the previous AGM

- a. None

5. Reports of the Board of Directors and Committees

- a. All Directors introduced themselves and gave verbal reports summarizing their duties and giving highlights from the year. There were no questions raised.
- i. President - Pat Hauser - acknowledged challenges in operation due to COVID-19 restrictions. Pat also thanked Councilor Dubois for her past service and welcomed Councilor Gersher.
 - ii. Director of Adult Programs - Nicole Roe - Highlighted new online registration process and activities that were able to go forward under COVID-19 restrictions.
 - iii. Director of Website - Joel Miedema - 2020 goal was to improve the website, focus on reliability. Achieved this through migration to a new host and creation of new content. Recommendation for 2021 is to have a dedicated social media co-ordinator, separate from the website role. 2021 Goal is to have the website be used as a community resource.
 - iv. Director of Events - Danielle Proulx-Gaudet - Highlighted Winter Funday event, other activities cancelled due to COVID-19 restrictions.
 - v. Director of Soccer - Myrnalyn Balzer - Highlighted winter indoor program, spring outdoor program was cancelled. 2021 Goal is to run safe programs under the restrictions.
 - vi. Director of Rink Operations - Chris Gillings - 2020 Goal was grading of the rink and improvements including new equipment and a mower. 2021 Goal is to improve the lighting.
 - vii. Special Guest - COS Community Consultant - Congratulated the Association for stepping up to the challenges brought by COVID-19 restrictions and using creative solutions to continue offering programming.
 - viii. Special Guest - COS Councilor Bev Dubois - Brought thanks on behalf of the Mayor and City Council. Noted that Wildwood is moving to Ward 8 and our new liaison will be Councilor Serina Gersher.
- b. **MOTION** by Erin Mitchell to accept these reports as presented, seconded by Nicole Roe. **CARRIED**

6. Financial Statement

- a. The 2019 Financial Summary was distributed to the membership for review. No questions were arising.
- b. **MOTION** by Nicole Roe to accept the 2019 Financial Summary as presented, seconded by Danielle Proulx-Gaudet. **CARRIED**
- c. **MOTION** by Erin Mitchell to waive an audit of this financial statement as the CA has a total revenue less than \$250,000 and proceed with a review by Willowpoint Financial, seconded by Amy Josephson. **CARRIED**
- d. **MOTION** by Erin Mitchell to have the upcoming year's financial statement reviewed by Willowpoint Financial, seconded by Amy Josephson. **CARRIED**

7. Approval of the Budget

- a. The Proposed 2020/2021 Budget was discussed by the membership. Variables included COVID-19 cleaning supplies, increased rental fees, and uncertainty in programming under COVID-19 restrictions.
- b. **MOTION** by Erin Mitchell to approve the Proposed Budget as presented, seconded by Amy Josephson. **CARRIED**

8. New Business

- a. **MOTION** by Nicole Roe to ratify all amendments to the bylaws as circulated on the website, seconded by Chris Gillings. **CARRIED**

9. Election of Officers

- a. Community Consultant Mark Planchot presided over the election process. He reviewed the relevant bylaws regarding membership, boundaries, and available positions.
 - i. President - Pat Hauser - nominee **Pat Hauser**
 - ii. Vice President - vacant - no nominees
 - iii. Secretary - Amy Josephson - nominee **Amy Josephson**
 - iv. Director of Membership - Kelly Liu - no nominees
 - v. Director of Website - Joel Miedema - nominee **Joel Miedema**
 - vi. Director of Adult Programs - Nicole Roe - nominee **Nicole Roe**
 - vii. Director of Soccer - Myrnalyn Balzer - nominee **Myrnalyn Balzer**
 - viii. Director of Rink Operations - Chris Gillings - nominee **Chris Gillings**

All new board members are acclaimed.

- b. **MOTION** by Erin Mitchell to close the election, seconded by Myrnalyn Balzer. **CARRIED**
- c. **MOTION** by Erin Mitchell for the community to allow the Board to fill any vacant positions during the upcoming year, seconded by Chris Gillings. **CARRIED**

10. Adjournment

- a. **MOTION** to adjourn made by Erin Mitchell at 8:02 pm.