

Wildwood Community Association

Executive Meeting MINUTES

November 23, 2021 @ 7:00 PM

Location: Bishop Pocock School, Science Room — ZOOM

Attendance : Patrick Hauser, Tina Marie, Mark Planchot, Joel Meidema, Nicole Roe, Chris Gillings, Myrnalyn Balzer, Amy Josephson, Erin Mitchell, Danielle Proulx-Gaudet, Serina Gersher

1. Call to Order @ 7:07 pm
2. Welcome and Introductions
3. Approval/Adoption of this Agenda

Motion to approve the agenda with no additions. Myrnalyn, Danielle CARRIED

4. Approval/Adoption of Previous Minutes
 - August 24, 2021 and October 24, 2021
 - Request to send the link to the Google Drive to the Board so that all can see the files. Joel shared this with the Board

MOTION to approve the unadopted previous minutes. Myrnalyn, Nicole CARRIED

5. Old (and Ongoing) Business

- COVID Protocol Update – Mark ONGOING
 - Currently no changes to existing. Reported COVID numbers are decreasing.
- WINTER WCA newsletter – Pat **(send any content to Pat ASAP)** TO DO
 - Thanks for the content sent so far, keep it coming
 - Tina - working on the content about food security
 - Target for delivery is the second week of December, 1500 copies again to get gated communities.
- Park Maintenance Tour, set date – Pat TABLED to 2022
 - Can remove from agenda
- Park Enhancement Grant (see approval letter from Mark) IN PROGRESS
 - The process is moving forward, COS cheque has been cashed, Mark is waiting to hear about bench/basketball standard issue.

6. New Business

- Rink Upgrades – recognizing donated contributions
 - Will be in the upcoming newsletter, a post has gone out on Facebook, also on the website. Chris reported being content with the recognition.
 - No complaints so far from the neighbouring houses about the extra light. If there is then we can apply a shade or baffling to redirect the light.

7. Director's Reports

- President – Pat
 - No additional report, as above
- Vice President – Tina
 - Still working on the winter food access list, will amend her submission to the newsletter to include crisis counseling and clothing resources since she is seeing a lot of need in the communities.
- Finance – Erin
 - Reviewed reports emailed to the board.
 - Still waiting for some soccer transfers, newspaper ads (Alliance Healthcare), CAB
 - Pat - Alliance hasn't sent the ad yet so cancel the invoice.
 - Mark - offered to follow up re:transfers, Erin will approach them first
 - \$46,000 in bank account, \$4500 in Paypal

MOTION to accept this financial report.

Danielle, Nicole

CARRIED

- Secretary – Amy
 - No report
- Indoor Coordinator (adult) – Nicole
 - Winter term program - Hi Fitness, Jive Dance, Ballroom Dance, Pickleball, Yoga
 - StaySafe and babysitter's course will run in February
 - Thanks to the COS for helping with rental costs as we can run programs on the weekends which is a more expensive time slot.
 - Confirmed for Myrnalyn that there are no gym times available at the schools in December and that she has booked historical times in January to April. Myrnalyn confirmed that March 9/10 is the last date she will need.
 - Nicole has edited the 'Return to Play' document and circulated it to the board. We reviewed the changes and approved them. She will submit it to the school boards.
- Website & Communications – Joel
 - Reviewed website traffic report
 - Also shared fall participant survey results - results were positive, request for Pilates class, instructors were generally well liked.
- Newsletter – Pat
 - As above
- Events/Social Coordinator – Danielle
 - No report
- Soccer Coordinator – Myrnalyn
 - No report
- Basketball Coordinator – Tracy
 - No report

- Rink Coordinator – Chris
 - Nominal fee upcoming for utility charges (\$200 range) from the GCSB. SPSPD is already charging.
 - Starting to flood, the start date will be weather dependent. There are 7 floods so far and 5ish more until it is skateable.
 - Volunteer signup for rink monitoring again this year, Erin asked for advance notice to set up online signup before Chris is ready to open up, hours will be T-Th 6-8 and Sun 2-4.
 - Warm up shack - visitors shall wear masks at all times, there is no limitation on number of people in the building, opening is at the discretion of the volunteer supervisor, the shack won't be open when supervised.

- Community Consultant – Mark
 - Report as circulated by email.
 - Highlights : Awareness campaign for Associations is active, kudos to our Board for organization and activities , Also evaluations encourages us to also evaluate the COS, Diversity workshop
 - Ski trail map has been submitted to COS for implementation

ACTION draft draft draft.

MOTION draft draft draft. First, Second CARRIED

MOTION to accept these reports as presented. Danielle, Joel CARRIED

**8. Next regular meeting – January 25th, 2022 (4th Tuesday of the month)
(7 PM ON ZOOM)**

9. Adjournment

- **MOTION to adjourn made at 8:03 pm by Amy.**