

Wildwood Community Association

Annual General Meeting Minutes

September 14, 2021; 5:00 pm (Bishop Pocock School - Outdoor Rink)

1. **Call meeting to order @ 5:25 pm**
 - a. Chair Patrick Hauser - welcomed all attendants and identified that quorum was achieved, Introduced current board members for the benefit of guests

2. **Approval/Adoption of the Agenda**
 - a. **MOTION** by Danielle Proulx-Gaudet to approve the Agenda as presented, seconded by Erin Mitchell. **CARRIED**

3. **Approval/Adoption of Previous AGM Minutes – September 2020**
 - a. 2020 AGM Minutes were distributed to the membership for review. No issues were identified.

 - b. **MOTION** by Joel Miedema to approve these Minutes, seconded by Erin Mitchell. **CARRIED**

4. **Business Arising from the previous AGM**
 - a. None

5. **Reports of the Board of Directors and Committees**
 - a. All Directors introduced themselves and gave verbal reports summarizing their duties and giving highlights from the year. There were no questions raised.

 - b. **MOTION** by Nicole Roe to accept these reports as presented, seconded by Joel Miedema. **CARRIED**

6. **Financial Statement**
 - a. The 2021 Financial Summary was unavailable for this meeting since the books were still with the accountant for review. Once the report is available it will be posted to the website for the membership for review.

 - b. **MOTION** by Erin Mitchell to waive an audit of this financial statement as the CA has a total revenue less than \$250,000 and proceed with a review by Willowpoint Financial, seconded by Amy Josephson. **CARRIED**

 - c. **MOTION** by Erin Mitchell to have the upcoming year's financial statement reviewed by Willowpoint Financial, seconded by Chris Gillings. **CARRIED**

7. **Approval of the Budget**
 - a. The Proposed 2021/2022 Budget was available on the website for review by the membership. Finalizing the proposed budget was delayed by the tardiness of the financial review.

 - b. The **Motion** to accept the proposed Budget was delayed to the October Board meeting.

8. **New Business**
 - a. There were no changes to the Bylaws this year.

9. **Election of Officers**

- a. Community Consultant Mark Planchot presided over the election process. He reviewed the relevant bylaws regarding membership, boundaries, and available positions.
 - i. President - Pat Hauser - nominee **Pat Hauser**
 - ii. Vice President - Tina M. - nominee **Tina M.**
 - iii. Treasurer - Erin Mitchell - nominee **Erin Mitchell**
 - iv. Director of Communication - vacant - no nominees
 - v. Director of Children/Youth programs -vacant - no nominees
 - vi. Director of Seniors Programs - vacant - no nominees
 - vii. Director of Basketball - Tracy - nominee **Tracy Zhang**
 - viii. Director of Facility Bookings - vacant - no nominees
 - ix. Director of Memberships - vacant - no nominees
 - x. Director of Newsletter - vacant - no nominees
 - xi. Director at Large - vacant - No nominees

All new board members are acclaimed.

- b. **MOTION** by Danielle Proulx-Gaudet to close the election, seconded by Erin Mitchell.
CARRIED
- c. **MOTION** by Erin Mitchell for the community to allow the Board to fill any vacant positions during the upcoming year, seconded by Chris Gillings. **CARRIED**

10. Adjournment

- a. **MOTION** to adjourn made by Amy Josephson at 6:05 pm.