

Wildwood Community Association

Executive Meeting MINUTES

DATE Oct 24, 2023 @ 7:00 PM

Location: Bishop Pockock School

Attendance : Pat, Erin, Amy, Kim, Chris, Danielle and Mark

1. Call to Order Oct. 24, 2023 @ 7:07 pm Welcome and Introductions
3. Welcome new Members at Large: Janelle, Katherine & Stacey
3. Approval/Adoption of this Agenda Motion: Erin Seconded: Chris

Motion to approve the agenda with any additions.

4. Approval/Adoption of Previous Minutes – Motion: Danielle Seconded: Kim
5. Old (and Ongoing) Business – (to complete and close) Status:
 - Park Maintenance Tour (all three parks, WW Park done) SCHEDULE Will revisit after winter
 - Park Enhancement Grant – review tender DISCUSS will regroup and talk about future ideas before grant application deadline in April. We can find a contractor on our own (get bids etc.) and then get approval from the city. City will still maintain it (garbage pickup etc.)
 - Dog poop issue RESOLVED
 - Community Garage Sale COMPLETED more promotion, start earlier with promotion
6. New Business –
 - 2023 WCA AGM debrief
 - Overall went quite well
 - will follow up with the new members at large
 - retool order/how/where we serve the food in relation to when we start the meeting (cook ahead of time so ready to serve all at once)
 - look at maybe changing up when we have the AGM (maybe later in the year?)
 - Brief review of WCA Governance Documents
 - Create plan for 2024 – new programming ideas, grant opportunities, etc.
 - Orienting new members, will follow up with them (Pat & Mark)
 - Pickleball, art classes, a drive in/outdoor movie
 - Other?
 - If repairs needed for the green shed, maybe reach out to Rosewood to help out (worker bee, help with cost etc.) since they are storing stuff in it.
 - Motio for \$600 for grooming of ski trails in Wildwood Park approved via email vote October 20, 2023

- No basketball hoop has been installed by the city to replace broken one – Mark will look into it

7. Director's Reports

- President – Pat
 - Nothing to report
- Vice President-*Vacant*
- Finance – Erin
 - Everything is looking good
 - One potential cost as a barrier – Erin is waiting to hear back.

MOTION to accept this financial report. Motion: Amy Seconded : Chris

- Secretary – Danielle
 - Nothing to report
- Indoor Coordinator (children/youth) – Kim
 - Not currently running any kids programming this session
 - Looking into paint night ideas (family, youth etc.)
 - Will make a social media post to see what programs community would like to see us offer
 - Will most likely be running floor hockey again
- Indoor Coordinator (adult) – Nicole
 - A couple of the programs will be going a week later due to instructor illness
 - Cricut crafts only got one registrant, so will not be offering it again
 - Historical bookings start Monday Oct. 30th
 - A few instances of the door to Bishop Pocock being left bolted unlocked – reminder to please lock the doors. Pat and Mark will be following up with Nicole in regards to this.
- Website & Communications – Joel
 - Nothing to report
- Newsletter – Amy
 - Maybe have a flyer type thing for the AGM and a separate one for programs etc.
 - Next newsletter ready to deliver during Christmas break
- Membership – *Vacant*
- Events/Social Coordinator -*Vacant*
- Soccer Coordinator – Myrnalyn
 - Two teams going into indoor soccer season
- Basketball Coordinator – Pat
 - Gym booked for basketball on Monday and Friday nights

- Rink Coordinator – Chris
 - Last grass mowing needs to be done and heater installed in the warm up shack
- Facility Coordinator - *Vacant*
- Members at Large –
- Community Consultant – Mark
 - Report as circulated by email.
 - Highlights : Volunteer training Nov 21st on intercultural communications

MOTION to accept these reports as presented. Motion: Danielle Seconded: Erin

**8. Next regular meeting – DATE (4th Tuesday of the month)
(7 PM @ LOCATION)**

9. Adjournment

- **MOTION to adjourn made at 8:07 pm by Pat. Accepted by all.**